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When reviewing corrections, always check the print number of your book. Corrections are made to printed books with each subsequent printing. This errata applies to:

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Second Printing: April 2017

**Corrections as of January 13, 2018**

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| **Pg** | **Error – First Printing** | **Correction** |
| 7 | First paragraph after the last bullet | File extension of Excel Macro-Enabled Template should be \*xltm |
| 19 | Step 1:  On the Review tab, in the Changes group, click Allow Users to Edit Ranges. | On the Review tab, in the **Protect** group, click **Allow Edit Ranges**. |
| 20 | Step 1, first bullet:  Changes group | Should be:  Protect group |
| 22 | Step 1,  Changes group | Should be:  Protect group |
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This errata sheet is intended to provide updated technical information. Spelling and grammar misprints are updated during the reprint process, but are not listed on this errata sheet.