

Top 10 Benefits of Microsoft® Office Excel® 2007



Microsoft® Office Excel® 2007 is a powerful and widely used tool that helps people analyze information to make more informed decisions. Using Office Excel 2007 and Excel Services, you can gain insight to share and manage business information with confidence. Here are the top 10 ways that Office Excel 2007 can help you analyze, share, and manage information effectively.

- 1 Office Excel 2007 features a new user interface to help you find powerful tools when you need them.**
Find the tools you want when you need them using the new Office Excel 2007 results-oriented interface. Based on the job you need to accomplish, whether it's creating a table or writing a formula, Office Excel 2007 presents the appropriate commands to you within the new user interface.
- 2 Import, organize, and explore massive data sets within significantly expanded spreadsheets.**
Work with massive amounts of data in Office Excel 2007, which supports spreadsheets that can be up to 1 million rows by 16,000 columns in size. Now, users will no longer have to work on multiple spreadsheets or in other applications when they need to analyze large amounts of information.
- 3 Use the completely redesigned Office Excel 2007 charting engine that helps you share your analysis in professional-looking charts.**
Build professional-looking charts faster with fewer clicks using charting tools in the new user interface. Apply rich visual enhancements to your charts such as 3-D, soft shadowing, and transparency. Create and interact with charts the same way, regardless of the application you are using, because the Office Excel 2007 charting engine is consistent in Microsoft Office Word 2007 and Microsoft Office PowerPoint® 2007.
- 4 Enjoy improved and powerful support for working with tables.**
Create, format, expand, and refer to tables within formulae because Office Excel 2007 has greatly improved support for tables. When analyzing data contained in a large table, Office Excel 2007 keeps table headings in view while you scroll.
- 5 Create and work with PivotTable views—with ease.**
PivotTable® views allow you to quickly reorient your data to help you answer multiple questions. Find the answers you need faster because Office Excel 2007 will help you to create and use PivotTable views more easily.
- 6 See important trends and find exceptions in your data.**
Apply conditional formatting to your information more easily. Then, discover patterns and highlight trends in your data using rich visualization schemes like gradients, thresholds, and performance indicator icons.
- 7 Use Office Excel 2007 and Excel Services to help share spreadsheets more securely with others.**
Excel Services dynamically renders a spreadsheet as HTML so others can access a spreadsheet stored on Microsoft Office SharePoint® Server 2007 within any Web browser. Because of the high degree of fidelity with the Office Excel 2007 client, with Excel Services users can navigate, sort, filter, input parameters, and interact with PivotTable views, all within their Web browser.
- 8 Help ensure you and your organization work with the most current business information.**
Minimize the spread of multiple or outdated copies of a spreadsheet throughout your organization by using Office Excel 2007 and publishing business-critical spreadsheets to Office SharePoint Server 2007. Control which users can view and modify spreadsheets on the server using permission-based access.
- 9 Reduce the size of spreadsheets and improve damaged file recovery at the same time.**
The new, compressed Microsoft Office Excel XML Format offers a dramatic reduction in file size, while its architecture offers an improvement in data recovery for damaged files. This new format can provide a tremendous savings to storage and bandwidth requirements, and helps reduce the burden on IT personnel.
- 10 Extend your business intelligence investments because Office Excel 2007 provides full support for Microsoft SQL Server® 2005 Analysis Services.**
Use the flexibility and the new cube functions in Office Excel 2007 to build a custom report from an online analytical processing (OLAP) database. You can also connect to external sources of data more easily using the Data Connection Library in Office Excel 2007.

Experience the 2007 Microsoft Office System

Use these valuable resources to get more information on the 2007 Microsoft Office system

The 2007 Microsoft Office system includes programs, servers, services, and solutions designed to work together to help you succeed. New features in the 2007 release enhance how employees can work with one another, partners, and customers, and how organizations capture and use information. Updated packaging options allow you to have more flexibility than ever before to adopt the specific technologies and solutions that best meet your business and personal needs. Learn more about the 2007 Microsoft Office System at www.microsoft.com/office/preview.

Check out quick and easy to use webcasts and Tips and Tricks to learn more about the **2007 Microsoft Office System**. See how its enhanced, intuitive design and improved features help you get more out of the programs you use every day. www.microsoft.com/office/greattips

Take a TestDrive today and find out what's new in the 2007 release!

TestDrive allows you to...

Try out the latest version of your favorite Microsoft Office system programs hassle free through your browser – there is no need to download.

Experience fast guided tutorials and sample files, featuring all the of the 2007 Microsoft Office release.

Rapidly explore a single program, or see how different programs work together help to increase productivity.

Get in the driver's seat now!

<http://www.microsoft.com/office/preview/beta/testdrive.aspx>

2007 Microsoft Office system – Microsoft E-Learning

The 2007 Office system is designed to increase individual impact, simplify collaboration, streamline business processes and content management, and improve business insight. Microsoft Learning can help you examine the new products—for a limited time, free training, e-learning, books, and skills assessments are available.

http://www.microsoft.com/office/greattips/elearning_default.aspx



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